

SUBSTITUTE TEACHER

SIGN UP DAY

Thursday, September , 12th

12:30- 3:00 Turn in Sub Paperwork

3:00 - 6:00 Short-Term Sub Training*

Lincoln Christian University

Laughlin Athletic Center

100 Campus View Drive

Lincoln, IL 62656

WHAT TO BRING:

- Bring official/sealed transcripts showing your bachelor's degree (SUB).
- Bring official/sealed transcripts showing 60 hours of college credit hours (STS).
 - * If you are applying for the STS - plan on staying for the training from 3-6.
- Completed Substitute Authorization Packet (will also be available on site).
 - Credit card to pay for SUB OR STS application and registration fees.
 - Photo ID .
- \$65 Cash/Check or Debit Card for fingerprinting.

Fingerprinting will be available on site.



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